

March 2019

Dear friend,

Thank you for your enquiry about the job of Youth and Schools Worker at The Point Church. All the information you need to apply for the job should be included in the 'application pack' of documents that you have received with this letter. But if you require any further information, please do not hesitate to contact the church office.

The application pack includes:

- Role and Responsibilities (Job Description, Person Spec, Terms)
- Current youth activities summary
- The Point Youth Work Handbook (Policies and Guidelines)

Please see The Point website, [www.thepointchurch.co.uk](http://www.thepointchurch.co.uk) for more information about the church. All candidates are encouraged to attend our Sunday morning service, 10.00am at St Paul's Catholic College, Burgess Hill, RH15 8GA.

The job is advertised to start in June this year, but if the successful candidate is not available until August or even the beginning of September we are prepared to be flexible on start date.

To apply for the position, please email/send:

- Full CV detailing education, qualifications and all relevant experience
- Summary of your 'journey of faith', including significant spiritual experiences/influences in your life
- Letter of application, explaining what you would bring to the role and your sense of calling to it.

Please note, the closing date for applications is Friday 12 April, short-listed candidates will be contacted by Thursday 18 April, interviews week beginning Monday 29 April. We will only contact applicants who are being invited for interview.

Yours sincerely,

Revd Will Kemp, Vicar, The Point